



Mentorship Program Application

Please see reverse for details

Date of Application: _____

Mentee: _____ School: _____

Mentor: _____ School: _____

School PD Rep Signature: _____

Reason for application for Mentorship:

Projected Completion Date: _____

Strategies for Mentorship (please include TTOC needs):

Please Note: Reimbursement for Mentorship time spent will be applied directly to Individual PD accounts upon the SCTA receiving the Mentorship Reimbursement Form at the completion of the Mentorship, and the approval of the PD/Mentorship Chair.

The Mentorship Program is available to:

- ✓ a teacher or TTOC in their first 5 years of teaching (up to 3 days to be shared among all team members)
- ✓ a teacher with a significantly new assignment (up to 2 days to be shared among all team members)
- ✓ a teacher who has returned to teaching after several years of absence (up to 1 day to be shared among all team members)

Mentees may re-apply for more funding if needed and when available

Please fax (604.885.9837), email scta@dccnet.com or send in the run to the SCTA Office.

The Mentorship Program

Who?

Mentees: SCTA beginning teachers, Teachers Teaching On Call, teachers working in a new curriculum area, a new grade level, and/or teachers returning to the profession after an extended Leave of Absence.

Mentors: experienced SCTA teachers and TTOC's, and retired SCTA teachers.

What?

The SCTA Mentorship Program is a self-directed, independent program designed to provide essential support and encouragement for teachers. There are opportunities for group meetings and training sessions. The goals of this program are: to provide support and information for teachers, to provide professional development that is based upon the needs of the mentee, to foster collaboration between teachers and to increase the retention rate of beginning teachers in the profession. Participants will be provided with time for consultation, observation, and visitation. Evaluation of the program will be ongoing and devised by the participating teachers. Participants in the SCTA Mentorship Program will submit a summary of their activities and a description of how the program supported their practice, at completion of the Mentorship.

The key principles are:

1. Partnerships to be decided and guided by the needs of the mentee.
2. The relationship is collegial; there is no evaluative role for the mentor teacher.
3. Joint activities and use of release time should be based upon the stated needs of the mentee.
4. Joint activities may be integrated with other ongoing professional development.

Where & When?

During instructional hours: observations and visitations may take place in the mentee's classroom or the mentor's classroom. Book TTOC's as necessary.

Out of instructional hours: consultations and activities may occur as guided by the needs of the mentee.

How?

It is important to document your work and send in the Mentorship Reimbursement Form in a timely manner.

(see the Mentorship Reimbursement Form)

- five hours equals one day. When requesting an LOA for Mentorship, select Personal Pro D Or Mentorship as the absence reason.

Do not hesitate to contact me if you have any questions, concerns or ideas. Please let me know if I may be of assistance.

Vanessa Marie
SCTA PD/Mentorship Chair

Updated September 2023